



# Carlton Oaks

August 2, 2016

STUDENT NAME:  
BIRTH DATE:  
ADDRESS:

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08/02/2016

To the Parents of:

This year, we are asking for all parents/guardians to create a PowerSchool account. If you already have an account, please use your existing account to access the system for the upcoming school year.

A PowerSchool account provides the opportunity to get connected with your school. You can use the account to view your student's class schedule, grades, and attendance. The PowerSchool account will also allow you to view and sign classroom forms online.

**The information below explains how you can create a PowerSchool account.**

To access the PowerSchool system, open a web browser and navigate to the Santee School District homepage at <http://www.santeesd.net>, select "Parent Resources" from the menu on the top, then select "PowerSchool."

The first time you visit this web site you will need to click the "Create Account" button.

1. Fill in ALL fields in the first section of the form "Parent Account Details".  
You will use the username and password you create to log into PowerSchool.
2. In the "Link Student to Account" section, add your student to your account using the access codes below.  
(You may add multiple students to your account using the codes from their letters.)
3. Click "enter" at bottom of the screen.

Access ID: ... (lunch number and first 3 letters of last name in lowercase)  
Access Password: ... (8-digit birthday)

For support please watch the video at: <http://www.santeesd.net/PowerSchool>

## 2016-17 School Year Class Lists

Parents/Guardians who have created a PowerSchool account can log in and view their student's homeroom teacher assignment an hour earlier at 5:00PM on class posting day (Friday August 19, 2016).

The class lists will also be posted on the District's website [www.santeesd.net/classlists](http://www.santeesd.net/classlists) on class posting day (Friday August 19) at 6:00PM. You will need to supply your school's password in order to open the document containing the class lists.

The case sensitive password for your child's school, **Carlton Oaks**, is: **golf**

If you have any questions, please feel free to contact the Technology Department at [619-258-2240](tel:619-258-2240)